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### History

| Revision                                  | Date    | Change made  |
|---|---------|--|
| Doc ID: 210967 Rev. 1.0                   | 2018-07 | Initial release.   |
| 23-22952-00<br>(Doc ID: 210967 Rev. 2.0)  | 2020-07 | Assigned new 23 document part number, updated catalog number for<br>reverse transcriptase, recommended thermomixer instead of heat block for<br>Exonuclease I inactivation.  |
| 23-22952(01)<br>(Doc ID: 210967 Rev. 3.0) | 2022-01 | Added BD Rhapsody™ Enhanced Cell Capture Beads and part numbers.   |
| 23-22952(02)                              | 2022-11 | Updated for BD Rhapsody <sup>™</sup> Enhanced Cell Capture Beads v2.0. Removed<br>part numbers.<br>Added note at the end of the Washing BD Rhapsody <sup>™</sup> Enhanced Cell<br>Capture Beads workflow: <b>Note:</b> If performing the TCR and/or BCR assay,<br>stop here and proceed with respective protocol to continue cDNA synthesis. |

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# Introduction

This protocol describes cell loading in the BD Rhapsody™ Cartridge and single-cell capture with the BD Rhapsody™ Express Single-Cell Analysis System.

For complete instrument procedures, safety information, and workflow, see the *BD Rhapsody™ Express Single-Cell Analysis System Instrument User Guide*.

### Required and recommended materials

For a complete list of materials, see the instrument user guide.

### **Required reagents**

| Material                                       | Supplier       | Catalog no. |
|--|----------------|-------------|
| BD Rhapsody™ Enhanced Cartridge Reagent Kit    | BD Biosciences | 664887      |
| BD Rhapsody™ Cartridge Kit                     | BD Biosciences | 633733      |
| BD Rhapsody™ cDNA Kit                          | BD Biosciences | 633773      |
| Absolute ethyl alcohol, molecule biology grade | Major supplier | -           |
| Nuclease-free water                            | Major supplier | _           |

### **Recommended consumables**

| Material   | Supplier                 | Catalog no. |  |
|--|--------------------------|-------------|--|
| Gilson™ PIPETMAN™ Tipack™ Filter Tips, 100-1200 μL<br>for BD Rhapsody™ P1200M pipette      | Thermo Fisher Scientific | F171803G    |  |
| Gilson™ PIPETMAN™ Tipack™ Filter Tips, 500-5000 μL<br>for BD Rhapsody™ P5000M pipette      | Thermo Fisher Scientific | F161370G    |  |
| Falcon <sup>®</sup> Tube with Cell Strainer Cap  | Corning                  | 352235      |  |
| DNA LoBind <sup>®</sup> Tubes, 1.5-mL  | Eppendorf                | 30108051    |  |
| DNA LoBind® Tubes, 5.0-mL <sup>a</sup>   | Eppendorf                | 30108310    |  |
| Low-retention, filtered pipette tips (10 μL, 200 μL,<br>1000 μL)                           | Major supplier           | -           |  |
| Pre-moistened cleaning wipes with 70% ethyl alcohol or 70% isopropyl alcohol.              | Major supplier           | -           |  |
| Lint-free wipes  | Major supplier           | -           |  |
| a. These are the Bead Retrieval Tubes to be used with the BD Rhapsody™ Express instrument. |                          |             |  |

### Equipment

| Material  | Supplier                    | Catalog no. |  |
|---|-----------------------------|-------------|--|
| BD Rhapsody™ Express Instrument <sup>a</sup>  | BD Biosciences              | 633702      |  |
| BD Rhapsody™ P1200M pipette <sup>a</sup>  | BD Biosciences              | 633704      |  |
| BD Rhapsody™ P5000M pipette <sup>a</sup>  | BD Biosciences              | 633705      |  |
| Cell Counter  | Major supplier              | -           |  |
| Large magnetic separation stand   | V&P Scientific, Inc.        | VP 772FB-1  |  |
| Clear acrylic cylinder adapter for 15-mL tube adapter <sup>b</sup>  | V&P Scientific, Inc.        | VP 772FB-1A |  |
| Microcentrifuge for 1.5–2.0-mL tubes  | Major supplier              | -           |  |
| Centrifuge and rotor with adapters for 5mL Falcon <sup>®</sup><br>tubes and 15-mL tubes   | Major supplier              | -           |  |
| Eppendorf ThermoMixer <sup>®</sup> C  | Eppendorf                   | 5382000023  |  |
| SmartBlock™ Thermoblock 1.5-mL  | Eppendorf                   | 536000038   |  |
| Plate Shaker for cartridge workflow:  |                             |             |  |
| SmartBlock™ plates (for ThermoMixer C)  | Eppendorf                   | 5363000039  |  |
| Or,   |                             |             |  |
| Eppendorf MixMate®  | Eppendorf                   | 22674200    |  |
| Or,   |                             |             |  |
| MicroPlate Genie™   | Scientific Industries, Inc. | SI-0400     |  |
| Water bath OR incubator at 37 °C  | Major supplier              | -           |  |
| Pipettes (P10, P20, P200, P1000)  | Major supplier              | -           |  |
| Vortexer  | Major supplier              | -           |  |
| Digital timer   | Major supplier              | -           |  |
| 6-Tube Magnetic Separation Rack for 1.5-mL tubes  | New England Biolabs         | S1506S      |  |
| Or,   |                             |             |  |
| 12-Tube Magnetic Separation Rack  | New England Biolabs         | S1509S      |  |
| Or,   |                             |             |  |
| Invitrogen™ DynaMag™-2 Magnet   | Thermo Fisher Scientific    | 12321D      |  |
| a. Part of the BD Rhapsody™ Single-Cell Analysis system. Items can be ordered separately.<br>b. Holds 5-mL LoBind tube in magnet. |                             |             |  |

### **Best practices**

- Always use low-retention filtered pipette tips and LoBind tubes.
- Perform single-cell capture and cDNA synthesis in a pre-amplification workspace.
- Prepare cells as close to cell loading as possible. Keep the other reagents, including Sample Buffer, on ice unless instructed otherwise.
- Change pipette tips before every pipetting step.
- To ensure an air-tight seal with the BD Rhapsody<sup>™</sup> P1200M and P5000M pipettes, hold the pipette with one hand and slightly twist the pipette to firmly seat a pipette tip on the pipette shaft.

### Before you begin

- Thaw reagents (not enzymes) in the BD Rhapsody<sup>™</sup> cDNA Kit at room temperature (15–25 °C), and then place on ice. Keep enzymes at -25 °C to -15 °C.
- Place on ice the following components of the BD Rhapsody™ Enhanced Cartridge Reagent Kit:
  - Sample Buffer
  - 1 M DTT
  - Lysis Buffer
  - BD Rhapsody™ Enhanced Cell Capture Beads
- Ensure that the SmartBlock<sup>™</sup> Thermoblock 1.5 mL or equivalent is installed on the thermomixer and is set to 37 °C for 20 minutes.
- Set an additional thermomixer to 80 °C if available.
- Prepare a single-cell suspension. See Preparing Single-Cell Suspensions Protocol.
- If your biological sample contains red blood cell contamination, red blood cell lysis is required. See *Preparing Single-Cell Suspensions Protocol.*
- Visually inspect the Lysis Buffer for any precipitation. If precipitation is present, incubate the Lysis Buffer at room temperature for 1 hour. Invert to mix, but do not vortex. Once the solution is clear, place the Lysis Buffer on ice.
- Open the tube while holding the DTT tube vertically. The solution is overlain with an inert/non-oxygen-containing gas and a non-vertical tube will allow the inert gas to pour off. If not loading four cell cartridges at the same time, after opening the DTT tube once, seal and store the tube at -20 °C.

# Priming and treating the BD Rhapsody™ Cartridge

Prime and treat the BD Rhapsody<sup>™</sup> Cartridge. For detailed instructions, see the instrument user guide.

| Express instrument slider | Position |
|---------------------------|----------|
| Front                     | Waste    |
| Side                      | 0        |

| Step no. | Material to load                   | Volume<br>(µL) | P1200M<br>pipette mode | Incubation at room<br>temperature |
|----------|------------------------------------|----------------|------------------------|-----------------------------------|
| 1        | 100% ethyl alcohol                 | 700            | Prime/Treat            | —                                 |
| 2        | Air                                | 700            | Prime/Treat            | —                                 |
| 3        | Room temp. Cartridge Wash Buffer 1 | 700            | Prime/Treat            | 1 min                             |
| 4        | Air                                | 700            | Prime/Treat            | —                                 |
| 5        | Room temp. Cartridge Wash Buffer 1 | 700            | Prime/Treat            | 10 min                            |
| 6        | Air                                | 700            | Prime/Treat            | —                                 |
| 7        | Room temp. Cartridge Wash Buffer 2 | 700            | Prime/Treat            | ≤4 hr                             |

# Counting and preparing a single-cell suspension for cartridge loading

For detailed instructions, see the instrument user guide.

- 1 Treat the cells with viability stain(s), and count. Order of accurate counting:
  - Manual counting with fluorescence
  - Automated counting with fluorescence
  - Automated counting with Trypan Blue Stain and brightfield
  - Manual counting with Trypan Blue Stain and brightfield
- 2 Determine the desired number of cells to capture in the BD Rhapsody<sup>™</sup> Cartridge . See the instrument user guide for a table containing estimated multiplet rates based on the number of captured cells on retrieved BD Rhapsody<sup>™</sup> Enhanced Cell Capture Beads.
- 3 Determine the pooling ratio of samples to load onto the BD Rhapsody<sup>™</sup> Cartridge. For example, if two samples were labeled using the BD Rhapsody<sup>™</sup> Single-Cell Multiplexing Kit, and the samples will be pooled in equal proportion, the pooling ratio for each sample is 0.5. If only one sample is used, the pooling ratio is 1.
- 4 Calculate the volume, V, for each sample needed to prepare the pooled single-cell suspension:

$$V = N \times P \times 1.36/C$$

where:

V = volume of sample needed (µL)

- N = desired number of captured cells in cartridge
- P = pooling ratio

C = total cell concentration (cells/µL)

### Example

On a BD Rhapsody<sup>™</sup> Cartridge, you want to capture 10,000 cells that are pooled equally of Sample A and Sample B.

N = desired number of captured cells in cartridge = 10,000

 $P_A$  = sample A pooling ratio = 0.5

 $P_B$  = sample *B* pooling ratio = 0.5

 $C_A$  = sample A total cell concentration = 200 cells/µL

 $C_B$  = sample *B* total cell concentration = 400 cells/µL

Volume of sample A needed = 10,000 cells × 0.5 × 1.36/200cells/µL= 34 µL

Volume of sample B needed = 10,000 cells × 0.5 × 1.36/400cells/ $\mu$ L= 17  $\mu$ L

5 Calculate the sum of all of the sample volumes, Vn, to be used in the cell suspension. Using the example in **step 4**:

Vn = 34 μL + 17 μL= 51 μL

**6** Calculate the volume of cold Sample Buffer, *B*, that is needed to bring the final volume of cell suspension to 650 μL. Using the example in **step 5**:

### $B = 650 \ \mu L - 51 \ \mu L = 599 \ \mu L$

Note: For low-abundance samples, the final cell suspension can be prepared in 610 µL of cold Sample Buffer.

7 According to the calculations in steps 3–6, prepare the cell suspension in cold Sample Buffer in a new 1.5-mL LoBind tube.

Ensure the stock solution is well resuspended by gentle pipet-mixing before pooling.

8 If the samples were not filtered before counting the cells, filter through a Falcon<sup>®</sup> tube with a Cell Strainer Cap.

# Loading cells in the cartridge

1 Load the cartridge with materials listed using the P1200M pipette:

| Material to load  | Volume (µL)                                      | Pipette mode |  |
|---|--|--------------|--|
| Air   | 700  | Prime/Treat  |  |
| <ul> <li>Set P1200M pipette to Cell Load mode.</li> <li>Pipet-mix the cell suspension with a manual P1000 pipette.</li> </ul> |  |              |  |
| Cell suspension 575 Cell Loada  |  |              |  |
| a. Press button once to aspirate 40 µL air, an  | d then immerse tip in cell suspension. Press but | l            |  |

suspension. Dispense 615  $\mu$ L of air and cell suspension.

**Note:** Air bubbles that might appear at the inlet or outlet of the cartridge do not affect cartridge performance.

- 2 If necessary, wipe condensation from the top cartridge surface for optimal scanning.
- 3 Incubate at room temperature (15–25 °C) for 15 minutes.

During the 15-minute incubation, prepare the BD Rhapsody<sup>™</sup> Enhanced Cell Capture Beads. See Preparing BD Rhapsody<sup>™</sup> Enhanced Cell Capture Beads in the following section.

# **Preparing BD Rhapsody™ Enhanced Cell Capture Beads**

Keep BD Rhapsody™ Enhanced Cell Capture Beads on ice before use.

For maximum recovery, do not vortex samples containing BD Rhapsody<sup>™</sup> Enhanced Cell Capture Beads. Gently mix suspensions with BD Rhapsody<sup>™</sup> Enhanced Cell Capture Beads by pipette only. Use low-retention pipette tips and LoBind tubes. Keep the beads cold, and pipet-mix only.

- 1 Place the BD Rhapsody<sup>™</sup> Enhanced Cell Capture Beads tube on the magnet for 1 minute, and remove the storage buffer.
- 2 Remove the tube from the magnet, and pipet 750 µL of cold Sample Buffer into the tube.
- **3** Pipet-mix, and place on ice.

# Loading and washing BD Rhapsody™ Enhanced Cell Capture Beads

- 1 Set the P1200M pipette to Prime/Treat mode.
- 2 Load the cartridge with the materials listed using the P1200M pipette:

| Material to load   | Volume (µL) | Pipette mode |  |
|--|-------------|--------------|--|
| Air  | 700         | Prime/Treat  |  |
| <ul> <li>Set P1200M pipette to Bead Load mode.</li> <li>Use a manual P1000 to gently pipet-mix the beads in cold Sample Buffer. Immediately load.</li> </ul> |             |              |  |
| BD Rhapsody™ Enhanced Cell Capture Beads   | 630         | Bead Load    |  |

3 Incubate the cartridge at room temperature (15–25 °C) for 3 minutes.

- 4 Place the cartridge on the plate shaker plate adapter.
- 5 Shake the cartridge at room temperature (15–25  $^{\circ}$ C) for 15 seconds.

Following is a list of suggested shakers/mixers with their corresponding settings:

- Eppendorf ThermoMixer<sup>®</sup> C: 1,000 rpm
- Eppendorf MixMate<sup>®</sup>: 1,000 rpm
- MicroPlate Genie<sup>®</sup>: 1,600 rpm. Set external timer to 15 seconds.
- **6** Blot the outlet drip with a lint-free wipe.
- 7 Return the cartridge to the Express instrument, and wait 30 seconds.
- 8 Set the P1200M pipette to Wash mode.
- 9 Load the cartridge with the following materials using the P1200M pipette:

| Material to load   | Volume (μL) | Pipette mode <sup>a</sup> |
|--------------------|-------------|---------------------------|
| Air                | 700         | Wash                      |
| Cold Sample Buffer | 700         | Wash                      |
| Air                | 700         | Wash                      |
| Cold Sample Buffer | 700         | Wash                      |

a. Press button once to aspirate 720  $\mu L$  air or reagent. Insert the tip into the cartridge, and press button once to dispense 700  $\mu L$  air or liquid. Remove pipette tip, and press button once to dispense remaining 20  $\mu L$  of air or liquid.

# Lysing cells

Avoid bubbles.

1 Add 75.0  $\mu L$  of 1 M DTT to one 15-mL Lysis Buffer bottle. Check Add DTT box.

Use the Lysis Buffer with DTT  $\leq 24$  hours, and then discard.

- 2 Briefly vortex the lysis mix, and place on ice.
- 3 Move the left slider to LYSIS on the Express instrument.
- 4 Set the P1200M pipette to Lysis mode.
- **5** Load the cartridge with the following material using the P1200M pipette:

| Material to load      | Volume (µL) | Pipette mode |  |
|-----------------------|-------------|--------------|--|
| Lysis Buffer with DTT | 550         | Lysis        |  |

6 Incubate at room temperature (15–25 °C) for 2 minutes.

Maintain the recommended lysis time for best performance.

# Retrieving BD Rhapsody™ Enhanced Cell Capture Beads

- 1 Place the 5-mL LoBind tube in the Express instrument drawer.
- 2 Ensure that the P5000M pipette is set to **Retrieval** mode.
- 3 Move the front slider to **BEADS** on the Express instrument.
- 4 Move the left slider to RETRIEVAL.
- 5 Leave the Retrieval magnet in the down position for 30 seconds.
- 6 Aspirate 5,000 μL of Lysis Buffer with DTT using the P5000M pipette.
- 7 Press down on the P5000M pipette to seal against the gasket.
- 8 Move the left slider to the middle position (0), and *immediately* load 4,950 μL of Lysis Buffer with DTT.
- 9 Remove the pipette from the gasket, and purge the tip.
- **10** Move the front slider to **OPEN**, and place the 5-mL LoBind tube on the large magnet with the 15-mL tube adapter for 1 minute.
- 11 Immediately proceed to Washing BD Rhapsody<sup>™</sup> Enhanced Cell Capture Beads in the following section.
- 12 Appropriately dispose of the cartridge, Waste Collection Container, and Lysis Buffer with DTT.



**Biological hazard.** All surfaces that come in contact with biological specimens can transmit potentially fatal disease. Use universal precautions when cleaning surfaces. Wear suitable protective clothing, eyewear, and gloves.

13 Clean the Express instrument with 10% bleach or 70% ethyl alcohol.

# Washing BD Rhapsody™ Enhanced Cell Capture Beads

- 1 After the 1-minute incubation, leaving the 5-mL tube containing retrieved BD Rhapsody<sup>™</sup> Enhanced Cell Capture Beads on the large magnet, remove all but ~1 mL of supernatant without disturbing the beads.
- **2** Remove the tube from the magnet. Gently pipet-mix the beads and transfer them to a new 1.5-mL LoBind tube.
- **3** If there are still beads left in the 5-mL tube, add 0.5 mL of Lysis Buffer with DTT, rinse the 5-mL tube, and transfer to the 1.5-mL LoBind tube from the previous step.
- 4 Place the tube on the 1.5-mL magnet for  $\leq 2$  minutes. Remove the supernatant.

Avoid leaving Lysis Buffer or bubbles in the tube. Lysis Buffer might cause the reverse transcription reaction to fail.

- 5 Remove the tube from the magnet, and pipet 1.0 mL of cold Bead Wash Buffer into the tube. Pipet-mix.
- 6 Place the tube on the 1.5-mL magnet for  $\leq 2$  minutes. Remove the supernatant.
- 7 Remove the tube from the magnet, and pipet 1.0 mL of cold Bead Wash Buffer into the tube. Pipet-mix, and place on ice.

Start reverse transcription ≤30 minutes after washing the retrieved BD Rhapsody™ Enhanced Cell Capture Beads with Bead Wash Buffer.

**Note:** If performing the TCR and/or BCR assay, stop here and proceed with respective protocol to continue cDNA synthesis.

# Performing reverse transcription

1 Ensure that the SmartBlock<sup>™</sup> Thermoblock for ThermoMixer<sup>®</sup> C is at 37 °C.

2 In the pre-amplification workspace, pipet the following reagents into a new 1.5-mL LoBind tube on ice:

### cDNA mix

| Component             | For 1 library (µL) | For 1 library + 20% overage (µL) |
|-----------------------|--------------------|----------------------------------|
| RT Buffer             | 40.0               | 48.0                             |
| dNTP                  | 20.0               | 24.0                             |
| RT 0.1 M DTT          | 10.0               | 12.0                             |
| Bead RT/PCR Enhancer  | 12.0               | 14.4                             |
| RNase Inhibitor       | 10.0               | 12.0                             |
| Reverse Transcriptase | 10.0               | 12.0                             |
| Nuclease-Free Water   | 98.0               | 117.6                            |
| Total                 | 200.0              | 240.0                            |

**3** Gently vortex mix, briefly centrifuge, and place back on ice.

4 Place the tube of washed BD Rhapsody<sup>™</sup> Enhanced Cell Capture Beads on the 1.5-mL tube magnet for ≤2 minutes. Remove the supernatant.

5 Remove the tube from the magnet and pipet 200  $\mu$ L of cDNA mix into the beads. Pipet-mix.

Keep the prepared cDNA mix with beads on ice until the suspension is transferred in the next step.

- 6 Transfer the bead suspension to a new 1.5-mL LoBind tube.
- 7 Incubate the bead suspension on the SmartBlock™ Thermoblock for ThermoMixer<sup>®</sup> C at 1,200 rpm and 37 °C for 20 minutes.

### Shaking is critical for this incubation.

8 Place the tube on ice.

# Treating the sample with Exonuclease I

1 Set one thermomixer to 37 °C and a second thermomixer to 80 °C.

**Note:** Exonuclease I inactivation temperatures above 80 °C can result in the loss of AbSeq molecules, thus a heat block should not be used for this step. If only one thermomixer is available, allow it to equilibrate to 80 °C before starting the inactivation incubation.

2 In the pre-amplification workspace, pipet the following reagents into a new 1.5-mL LoBind tube on ice:

| Exonuclease | т | miv |
|-------------|---|-----|
| Exonuclease | L | mix |

| Component                | For 1 library (µL) | For 1 library + 20% overage (µL) |
|--------------------------|--------------------|----------------------------------|
| 10X Exonuclease I Buffer | 20.0               | 24.0                             |
| Exonuclease I            | 10.0               | 12.0                             |
| Nuclease-Free Water      | 170.0              | 204.0                            |
| Total                    | 200.0              | 240.0                            |

**3** Gently vortex mix, briefly centrifuge, and place back on ice.

- 4 Place the tube of BD Rhapsody<sup>™</sup> Enhanced Cell Capture Beads with cDNA mix on the 1.5-mL tube magnet for ≤2 minutes. Remove the supernatant.
- **5** Remove the tube from the magnet, and pipet 200 µL of Exonuclease I mix into the tube. Pipet-mix.
- 6 Incubate the bead suspension on the thermomixer at 1,200 rpm and 37 °C for 30 minutes.

If only one thermomixer is available, allow it to equilibrate to 80 °C before starting the inactivation incubation. Place the samples on ice until that temperature is reached.

7 Incubate the bead suspension on the thermomixer (no shaking) at 80 °C for 20 minutes.

Do not exceed this inactivation temperature and incubation time.

- 8 Place the tube on ice for ~1 minute.
- **9** Place the tube on the magnet for  $\leq 1$  minute until clear. Remove the supernatant.
- 10 Remove the tube from the magnet, and pipet 200  $\mu L$  of cold Bead Resuspension Buffer into the tube. Pipet-mix.

Stopping point: Exonuclease I-treated beads can be stored at 2–8 °C for up to 3 months.

11 Proceed to library preparation. See the Single-Cell Analysis Workflow with BD Rhapsody<sup>™</sup> System.

## Troubleshooting

For additional troubleshooting, see the troubleshooting section in the instrument user guide.

For technical support, contact your local Field Application Specialist (FAS) or <a href="mailto:scomix.bd.com">scomix@bdscomix.bd.com</a>.

| Observation   | Possible causes | Recommended solutions                                       |
|---|-----------------|---|
| No pellet after centrifuging cells or very few cells. | 1               | After each centrifugation step, leave 50 μL of supernatant. |

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